



GOVERNMENT ENGINEERING COLLEGE, SHEOHAR

Chhatauna, Bisunpur, Block-Piprahi, Sheohar-843327

E-mail: sce.sheohar@gmail.com

NOTICE INVITING TENDER

TENDER NO:- GECS/23-24/01

Sealed tenders are invited by the undersigned up to 21st Feb 2024 till 12.30 PM from agencies/companies/having the relevant experience of providing the operational services for running the hostel mess of students in educational institutions on fixed cost basis per student per day as per base menu for providing meals as per Annexure- II for students residing in the two different hostels of the Institute. The number of students who will be availing the mess facilities will be 500 (approximately). The details of the articles/items to be supplied/maintained along with terms and conditions may be downloaded from the website of the institute (www.gecsheohar.ac.in) and tender document fee of Rs. 500/- (Non refundable) to be deposited by the tenderer in favour of Principal, Government Engineering college Sheohar payable at Fatehpur, Sheohar. Tender document fee should be kept in EMD envelope. Tenders without document fees will not be considered. Tenders received will be opened on 22nd Feb 2024 at 12.30 PM in the presence of the authorized representative of Tenderers, if they so desire, at Government Engineering College, Sheohar Chhatauna Bisunpur, Block- Piprahi, Pin Code- 843327, Sheohar, Bihar.

Terms & Conditions

1. The tender documents are twenty-one (22) pages.
2. A total of 2 (Two) different kitchens in Government Engineering College, Sheohar are operating inside the campus.
3. The rate quoted for per student per day should be same for all the kitchens. No price escalation will considered during the contract period.
4. Both kitchens will be allotted to one agency.
5. The rates quoted should be inclusive of all taxes, and these taxes should be shown separately.
6. TDS and other deductions as applicable will deducted from the bill.
7. GEC, Sheohar reserves the absolute right to accept or reject any or all the tenders on whole or in part without assigning any reason thereof.
8. Terms of Payment: Monthly payment to the contractor will be made by the Warden /HMC (Hostel Management Committee) of the concerned hostel after submission of the actual mess bill by the contractor, and receipt of verification report of the submitted mess bill of the contractors.

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9. GEC,Sheohar reserves the right to reject any articles, If services found defective, damaged, and or not of the desired quality and specification. The decision of GEC, Sheohar will be final.

10. Tender Processing Fee of Rs. 500/- in favour of the Principal, Government Engineering College, Sheohar, payable at Fatehpur, **Sheohar**.

11. Postal or courier delay will not be considered and the Tender received late will be rejected.

12. Earnest money of Rs 50,000/- (refundable) to be enclosed in the form of Account Payee D.D/Bankers Cheque drawn in favour of the Principal, Government Engineering College, Sheohar, payable at Fatehpur, **Sheohar**.

13. Earnest Money may be forfeited in case of non-completion/part completion/delayed completion of services unless permitted in writing by GEC,Sheohar.

14. No escalation in respect of materials, labour, freight etc. will be allowed in any shape.

15. The bids shall be submitted in three parts, viz.

i) EMD should be in the form of Account payee Demand Draft/Banker's Cheaque in favour of Principal, Government Engineering College,Sheohar payable at Fatehpur, **Sheohar**.

ii) Technical bid and

iii) Financial bid.

Technical bid should contain the following papers.

- (a) Registration of firm, agency/Proprietorship/ Ownership to run a Mess
- (b) The turn over of eligible vendors should be at least Rs 2.00 crores in each of the last 3 years (FY. 2020-21,2021-22,2022-23).
- (c) Proof of registration of GST, IT PAN.
- (d) Proof of ESI registration.
- (e) Proof of EPF registration,
- (f) Proof of work experience, minimum experience should not be less than 03 (three) years for running Mess for at least 500 students in reputed Institution like IIT/NIT/IIM/ Government funded Institute.
- (g) Proof of Labour license, and
- (h) Proof of FSSI License.

16. Financial bid should contain filled-up Annexure-I, if the enquiry indicating the taxes, if any, for the items stated therein. The above three bids must be signed & sealed by the bidder in separate covers duly super-scribed EMD, Technical bid and Financial bid respectively and all three signed sealed covers are to be put in a bigger cover which should also be signed & sealed and duly super-scribed. 'Bid for providing the operational services for running the hostel mess at GEC, Sheohar Advt No:- GECS/01/2023-24 Tender no.-GECS/23-24/01

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17. References of at least Two (02) reputed client(s) who are familiar with the firm and have experience of their service.

- I. GST Registration Certificate.
- II. Copy of ESI and P.F. Registration Certificate.
- III. FASSAI License certificate.
- IV. List of Employees with Qualifications and Experience duly certified by an authorized person of the Firm/Company.
- V. Techniques and methodology adopted by the firm including engagement of consultants/professional experts having contract with the firm/company for various specialized services.
- VI. Duly signed Terms & Conditions for Mess Catering Contract For Hostels of Government Engineering College, Sheohar (Annexure-II & III).
- VII. Duly signed "Certificate of Ethical Practices (Annexure-IV).

18. It will be the sole responsibility of the contractor to abide by the provisions of the following acts as to the workers engaged by him for the performance of this contract:

- I. The Food Safety and Standards Regulations by FSSAI.
- II. Employment of Children Act.
- III. Workmen compensation Act.
- IV. Employment of Labour/Contract Labour Act.
- V. Industrial Employment Act.
- VI. Contract Labour Abolition and Regulation Act.
- VII. Minimum Wages Act.
- VIII. Employee Provident Fund Act.
- IX. All other acts/legislations/rules/regulations etc., as may be in force from time to time.

Tender will be opened on 22.02.2024 at 11.00 AM at the Office of purchase Section, Government Engineering College, Sheohar, Chhatauna, Bisunpur, Block-Piprahi, Sheohar-843327.

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BID DOCUMENT

TENDER NO:- GECS/23-2401

Name of the work:- Providing the operational services for running the hostel/mess at GEC, Sheohar.

1. Instructions to the bidders

- 1.1 Sealed tenders are invited from agencies/companies/having the relevant experience of providing the operational services for running the hostel mess of students in educational institutions on fixed cost basis per student per day as per base menu for providing meals as per Annexure- II for students residing in the two different hostels of the Institute as detailed in the enquiry letter.
- 1.2 The bidders should quote their offer/rates in clear terms without ambiguity.
- 1.3 The rates should be quoted both in figures and words and legibly written without any over-writing. No over-writing is permissible.
- 1.4 In case of any discrepancy between the rates in figures and that in words, the rate in words will be accepted as correct.
- 1.5 The last date for receipt of the bid is marked in the enquiry. In case the above date is declared a holiday for GEC, Sheohar then the bids will be received up to the given time on the next working day.
- 1.6 The bids may be sent by registered post/speed post/ courier service/ by hand so as to reach the Registrar, GEC, Sheohar before/ on the last date of receipt.
- 1.7 Bids received after the deadline of receipt indicated in Para 1.5 above, shall not be taken in to consideration.
- 1.8 The bids shall be submitted in three parts, viz.
 - i. EMD should be in the form of Account payee Demand Draft/Banker's Cheque in favour of Principal, Government Engineering College, Sheohar payable at Fatchpur, Sheohar.
 - ii. Technical bid and
 - iii. Financial bid.

Technical bid should contain the following papers.

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- (a) Registration of firm, agency/Proprietorship/Ownership to run a Mess.
- (b) The turn over eligible vendors should be at least Rs. 2.00 crores in each of the last 3 years (FY. 2020-21,2021-22,2022-23).
- (c) Proof of registration of GST, IT PAN.
- (d) Proof of ESI registration.
- (e) Proof of EPF registration,
- (f) Proof of work experience, minimum experience should not be less than 03 (three) years for running Mess for at least 500 students in reputed Institution like IIT/NIT/IIM/Government funded Institute only in a single Institute in last five years.
- (g) Proof of Labour license, and
- (h) Proof of FSSI License.

Financial bid should contain filled up Annexure-I if the enquiry indicating the taxes, if any, for the items stated therein. The above three bids must be signed & sealed by the bidder in separate cover duly super-scribed EMD, Technical bid and Financial bid respectively and all three signed sealed cover are to be put in a bigger cover which should also be signed & sealed and duly super-scribed. Bid for providing the operational services for running the hostel mess at GEC, Sheohar Advt No:-GECS/01/2023-24 Tender no.- GECS/23-24/01. A bidder who submits more than one bid shall be disqualified.

- 1.9 The cover containing the bid must be signed & sealed and duly super-scribed. Bid for providing the operational services for running the hostel mess at GEC, Sheohar Advt No:- GECS/01/2023-24 Tender no.- GECS/23-24/01.
- 1.10 The bids shall be opened before the committee constituted for this purpose in the Purchase Section on the date and time given in the enquiry letter. The bidders themselves attend the bid opening meeting or may send their authorized representative to attend the bid opening meeting, if they so desire. In the event of the above bid opening date being declared holiday for GEC, Sheohar , the bids will be opened at the given time and place on the next working day.
- 1.11 The bidder has to sign in full at all pages of the bidding document.

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2 Terms & conditions of the bid

- 2.1 The Contract is initially for one year, which may be extended to next one year depending upon the performance of the contractor.
- 2.2 The hostel office will provide necessary facilities such as dining tables, chairs and contractor has to take over these items from respective warden of the hostel and same should be handed over to the respective warden after completion/termination of the contract. The items provided by the Institute to the contractor will be in the charge of the Contractor and he/she will be responsible for any damage other than usual wear and tear. In case of any loss or damage, the Contractor will have to replace the lost items/ carry out necessary repair, subject to approval and instructions of the HMC/warden.
- 2.3 The maintenance of safety, health, and hygienic conditions in and around the mess/ kitchen will be the responsibility of the contractor. HMC/Warden's suggestions/instructions regarding cleanliness have to be followed and the expenditure towards this is to be borne by the contractor.
- 2.4 The contractor is required to keep at least one attendant/ mess worker per 25 students. In addition, one Mess Manager having Graduate degree preferably in Hostel Management, cooks and helpers to cook is also required to be provided for effective functioning and arrangement of the mess. All the mess workers must be male & aged between 18 to 60 years for Boys Hostel and for Girls Hostel mess workers must be female and age between 18 to 60 years.
- The contractor and his workers must behave politely with hostel inmates.
- 2.5 Smoking/drinking liquor etc. is strictly prohibited in the Institute premises.
- 2.6 Three months notice is required on either side for the termination of the contract service if such a condition arises during the contract period.
- 2.7 If the mess management is not up to the mark or, the quality of the food is below standard or unhealthy or unhygienic, then Institute is empowered to terminate the contract with a short notice of one month. The Hostel Management Committee's opinion is final so far the food quality/ mess management is concerned.
- 2.8 Food/ any other item should not be served inside the room of hostel inmates unless in exceptional cases or ill health on directives of the Warden.
- 2.9 All cooking raw materials should be as per Annexure III.

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2.10 Hygiene, overall cleanliness of surrounding, kitchen and the food, raw materials, ingredients etc. should be of good quality. Clean, fresh, nutritious, hygienic and edible food has to be served. Any type of COOKED FOOD shall not be stored/preserved/re-served after meals.

2.11 Mess workers and cooks should be healthy and medically fit. They are required to have a regular check up with the Government Medical Officer. If any mess worker is found medically unfit, he will not be given permission to continue his duties and mess contractor has to replace him immediately without fail.

2.12 Contractor is required to provide uniform to the mess worker as follows:-

(a) Gray shirt to the mess workers.

(b) White Shirt to mess supervisor/ Mess Manager.

(c) It is to be ensured that whenever the mess workers are on duty they should be in uniform. The uniform should be cleaned/ washed at least thrice a week.

2.13 Sample menu is attached with this document (Annexure II for hostel mess) and Hostel Warden and Students' Hostel Management committee can change the menu in consultation with the contractor. Menu can be changed, to suit the availability of seasonal vegetables and their market supply by the Students Hostel Management committee.

2.14 Students can keep their mess off for a minimum one day provided they inform the mess manager one day in advance. The mess manager must maintain a mess-off register in which all such cases should be recorded.

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- 2.15 Contractor shall provide light food to the sick students/during their sickness period as per advice of the doctor/warden and no extra charge will be paid for the same.
- 2.16 Monthly payment to the contractor will be made by Warden/HMC after the submission of actual mess bill by the contractor and its verification by the concerned authority.
- 2.17 Contractor is required to deposit an amount of Rs. 5,00,000/- (Rs. Five lakhs) per kitchen in the form of Account Payee D.D/Bankers Cheque/ Performance Bank Guarantee drawn in favour of the Principal, Government Engineering College, Sheohar payable at Fatehpur, Sheohar towards security deposit at the time of award of contract within stipulated time if his/her offer is accepted.
- 2.18 The mess utensils are to be cleaned with hot water using detergent powder/soap after every meal.
- 2.19 Mess Contractor or his representative manager is required to remain present in the mess when the food is served in the mess.
- 2.20 The payment/ calculation of mess bill would be on actual days of operation of the mess and actual number of students served.
- 2.21 All the items to be served in the mess shall be prepared preferable in the mess.
- 2.22 The contractor is required to maintain the details of all his employee/ mess workers. This information along with their photographs shall be submitted to the Hostel Management Committee office and the institute office.
- 2.23 Liability/responsibility in case of any accident causing injury/ death to mess workers/or any of his staff shall be of the contractor. The Hostel/Institute authority shall not be responsible by any means in such cases.
- 2.24 Contractor shall be solely responsible in case of incidence/s of food poisoning etc. and shall bear the complete expenditure arising out of this for medical treatment of the hostel inmates. In addition, penalty may be imposed on the contractor as decided by the Institute and HMC for such incidents.
- 2.25 The contractor shall not employ any mess worker whose track record is not good. He should not have involved in any crime/offence/police case.
- 2.26 Storage/consumption of any alcoholic drink/ liquor is strictly prohibited. The contractor shall not serve any of such substance/ drink in mess/ hostel. Smoking, consuming gutakha, tobacco etc. is also prohibited in college premises.
- 2.27 Guests (Institute guests, family members of students of GEC, Sheohar) will be charged at a rate of 10% more than the tendered rate for hostel boarders.
- 2.28 The contractor has to follow all labour laws/government laws in regard of employing the mess workers. The contractor shall be solely responsible for any dispute/ violation of labour laws/government laws.

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- 2.29 The contractor shall be fully responsible for appropriate behavior of the mess workers. If it is found that any worker has misbehaved with any of the hostel inmates/hostel staff, he has to take action as suggested by the warden under intimation to the HMC.
- 2.30 Defaulters (financial or contract etc.) from any institute will be strictly debarred from the tendering process.
- 2.31 The contractor shall provide other prepared food items like biscuits, wafers, namkins and flavoured milk/ice cream etc. in consultation with the Warden whenever such need arises on additional payment.
- 2.32 Contractor will have to prepare the food in the kitchen of the respective hostel on LPG only. No coal or other fuel will be allowed. Use of heater in the mess is prohibited.
- 2.33 Decision of the Principal will be final and binding to the contractor in case of any dispute arising out with respect to the terms and conditions of this contract.
- 2.34 Contractor shall enter into an agreement for execution of this contract with this institute as per prevalent rules and regulations of Government of India and shall bear full cost for the same. Institute reserve the right to reject any/ all tenders without assigning reasons thereof.
- 2.35 Any dispute arising out of this contract will be interpreted under jurisdiction of court at Sheohar only.
- 2.36 The caterer shall attend meeting of the mess committee, failing which a penalty will be imposed.
- 2.37 The contractor should provide the all necessary kitchen and main items such as:
- a) Bain Marie
 - b) Gas range commercial.
 - c) Working Table
 - d) Veg cutting Machine
 - e) Paste Machine commercial
 - f) Roti Range
 - g) Grinder etc.

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Principal
Govt. Engineering College
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Penalties for violation of rules, terms and condition

The caterer will be fined in case of violation of the following rules:

- 1 Non-availability of complaint register on the counter/discouraging students from registering complaints would lead to a fine of Rs. 5,000/- on the caterer.
2. Three or more complaints within a one month period of insects and / or foreign object cooked along with food or found or found in any food item would invite a fine of Rs. 10,000/- on the caterer.
3. Each instance of complaint of a foreign object that is deemed dangerous by the mess committee would invite a fine of Rs. 10,000/- on the caterer.
4. Changes in menu of any meal without permission of mess committee would result in a fine of Rs. 5,000/- on the caterer.
5. Each instance of unprofessional behavior (lack of personal hygiene of staff, misbehavior by workers etc. as determined by the mess committee etc.) will lead to fine of Rs. 5,000/- on caterer.
6. Mess staff members are not allowed to use the any part of the mess premises for any other purpose. Violation will lead to a fine of Rs. 5,000 on the caterer.
7. Absence of proprietor or his representative empowered to take decision from mess committee meetings on due invitation (which will be held approximately once every month) will attract a fine of Rs. 10,000/- on caterer.
8. Using of brands not mentioned in the contract without prior permission and / or adulteration shall invoke a healthy fine beyond the limit of any fine mentioned above and decided by the mess committee.

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Principal
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CRITERIA FOR TECHNICAL EVALUATION

Sl.No.	Criteria*	Total Marks=100 marks
1.	Average Annual Turnover (preceding three financial years i.e 2020-21,2021-22,2022-23)	Maximum Marks=25
a)	Upto 03 Crores	NIL
b)	More than Rs 03 Crores to less than 07 Crores	10 Marks
c)	More than Rs 07 Crores to less than 20 Crores	15 Marks
d)	More than Rs 20 Crores to less than 40 Crores	20 Marks
e)	Above Rs 40 Crores	25 Marks
2.	Number of years in operation in Academic/R&D/PSU/ Govt. organization providing mess service	Maximum Marks=25
a)	Upto 03 years	NIL
b)	More than Rs 03 years to less than 05 years	10 Marks
c)	More than Rs 05 years to less than 10 years	20 Marks
d)	More than Rs 10 years	25 Marks
3.	Number of dinners per day catered at a time of single location during the financial years 2022-23. (Only in Academic Institute/R&D/PSU/ Govt. organization)	Maximum Marks=15
a)	Upto 500 dinners/day	NIL
b)	More than 501 to less than 1000 dinners/day	05 Marks
c)	More than 1001 to less than 2000 dinners/day	10 Marks
d)	More than 2001 dinners/day	15 Marks
4.	Bidder should have satisfactorily Completed or executed Institutional mess services of minimum 500 persons/day of at least of three contracts of similar nature in government aided higher educational institutions like IISc, IIT, IIM, NITs, Other Government funded Institute etc. during the last three consecutive financial years (i.e 2020-21,2021-22,2022-23)	Maximum Marks=15
	Mess services currently/running by bidder as on date of filling this tender document in Higher educational institutions like IISc, IITs, HMTs, ABMS, NITs, Government organisation etc of more than 500 numbers of dinners per day in single location.	Maximum Marks=20
a)	01 number of running contract as on date	NIL
b)	02 number of running contract as on date	10 Marks
c)	03 number of running contract as on date	15 Marks
d)	04 or more than 04 number of running contract as on date	20 Marks

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Bid Evaluation Process

1. The technical Bid will be evaluation on the basis of documents submitted in the technical proposal in respect of technical eligibility criteria as prescribed in the Tender documents. The committee may increase/decrease the eligibility criteria as per availability of prospective bidders.
2. The financial bid of only technically qualified bidder will be opened and approval of the rate will be done on the basis of lowest quoted Rate.
3. The selection should be made on the basis of cost only from the vendors who are found technically qualified.

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Govt. Engineering College
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GOVERNMENT ENGINEERING COLLEGE, SHEOHAR

Chhatauna, Bisunpur, Block-Piprahi, Sheohar, Bihar Pin Code-843327

E-MAIL ID: sce.sheohar@gmail.com

Advt No:- GECS/01/2023-24 Tender no.- GECS/23-24/01

Annexure — I

OFFERED RATES OF MESS CONTRACT (PRICE BID)

(To be sealed in separate envelope)

Sl.NO.	ITEMS	RATE(Rs.) (per day per student)	TAXES	TOTAL
A	Breakfast			
B	Lunch			
C	Evening Tea & Snacks			
D	Dinner			
Total (A+B+C+D)				
OPTIONAL ITEMS*				
I	Milk 200 ml (To be served in breakfast/dinner)			
II	Eggs (Boiled/Omelete/Bull's eye) (To be served in breakfast)			
III	Plain/Sweet Curd(100 gms) (To be served in Breakfast, lunch and /or dinner)			

Guest (Institute guests, family members of students of GEC, Sheohar) will be charged at a rate of 10% more than the tendered rate for hostel boarders.

Bidder quoting the lowest total rate (A+B+C+D) will be considered for determining the lowest rate.

*Rates of optional items will be negotiated and finalized mutually between vendor and Institution.

Name & Signature of the Bidder

Date:

Place:

Address with Phone nos.:

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Govt. Engineering College
Sheohar



GOVERNMENT ENGINEERING COLLEGE, SHEOHAR

Chhatauna, Bisunpur, Block-Piprahi, Sheohar-843327

E-mail: sce.sheohar@gmail.com

Advt No:- GECS/01/2023-24 Tender no.- GECS/23-24/01

Annexure - II

SAMPLE MESS MENU

Weekly Menu and Mess Timing

Breakfast / Refreshment (Morning) : 8:00 am to 9:45 am

(Evening) : 5:00 pm to 6:00 pm

Lunch : 12:00 pm to 2:00 pm

Dinner : 8:00 pm to 10:00 pm

Day	Breakfast	Lunch	Dinner
Monday	Morning Time: 1. Stuffed paratha (Fulled with aloo, Sattu or seasonal Vegetables). 2. Butter/Dahi 3. Tea Evening Time: 1. Tea 2. Biscuits of leading brands like Britannia	1. Yellow Dal (Arhar). 2. Rice 3. Roti 4. Sabji 5. Bhujia 6. Banana/Guava	1. Dal (Sabut) 2. Sabji 3. Rice 4. Poori 5. Sewai/Kheer(200 ml)
Tuesday	Morning Time: 1. Stuffed Bread Pakoda (02 pcs) 2. Tea Evening Time: 1. Tea	1. Rajma 2. Rice 3. Roti 4. Sabji 5. Bhujia 6. Raita 7. Banana/Guava	1. Dal (Makhini/Tadka) 2. Sabji/Bhujia 3. Rice 4. Roti 5. Sweets (01 white + 01 Black)
Wednesday	Morning Time: 1. 04 Bread with Jam and Banana (01 pc) 2. Tea Evening Time: 1. Tea	1. Yellow Dal (Arhar) 2. Rice 3. Roti 4. Mix Veg. 5. Bhujia 6. Banana/Guava	1. Jeera Rice 2. Poori 3. Butter Panner/Fish (100 gm) 4. Raita
Thursday	Morning Time: 1. KhastaKachauri + GhuGhani (04 pcs) 2. Tea	1. Chana Dal 2. Rice 3. Roti 4. Sabji	1. Dal (Sabut) 2. Sabji 3. Rice 4. Roti

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	Evening Time: 1. Tea 2. Moo chop 02 pcs(50 gms each)	5. Onion Pakoda-02 pcs 6. Papad 7. Banana/Guava	5. Sewai/Kheer(200 ml)
Friday	Morning Time: 1. Chhola + Bhatura (02 pcs) 2. Coffee Evening Time: 1. Coffee	1. Yellow Dal (Mix). 2. Rice 3. Roti 4. Sabji 5. Bhujia 6. Banana/Guava	1. Dal (Tadka) 2. Sabji 3. Rice 4. Roti 5. Palak Paneer (Sudha/Amul)Chicken(100 gms)
Saturday	Morning Time: 1. Chapati sbji 2. Tea Evening Time: 1. Tea 2. Veg pakora 02 pcs	1. Yellow Dal (Arhar). 2. Rice 3. Roti 4. Kofta 5. Bhujia 6. Papad 7. Banana/Guava	1. Bhujia Dal (Arhar) 2. Sabji 3. Rice 4. Roti 5. Ice-Cream
Sunday	Morning Time: 1. Toast (04 pcs) + Jam or onlet (2 eggs) 2. Tea Evening Time: 1. Tea	1. Pullaw 2. Poori 3. Paneer Butter/Masala 4. Papad 5. Banana/Guava	1. Dal (Sabut) 2. Manchurian Paneer/Chicken 3. Fried Rice 4. Roti 5. Bhujia

Note:

1. Sauce compulsory (Branded, Kissan/Maggi/Tops) will be served at every Breakfast and Evening Refreshment,
2. Ingredient of Bhujia: Potato with Seasonal Green Vegetables (Parwal/ Bhindi/Karela/etc.)
3. Ingredient of Sabji: Seasonal vegetables.
4. Green Salad (Cucumber/Carrot/Tomato/Onion/Lemon etc.) will be served at every meal
5. Pickles(Mango/Lemon/Mix) will be served at every Lunch and Dinner
6. Jam (Kissan)
7. Any change of minor nature in the menu without affecting the cost to the contractor will be incorporate in the menu on the recommendation of the HMC/wardens.

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Chavande
29-01-2024
Principal
Govt. Engineering College
Shehar

Name and Signature of Bidder

Arind
24/01/2024

ANNEXURE — III

Advt.No.- GECS/01/2023-24,Tender No.-GECS/23-24/01

Permissible brands of specific consumables

Items	Brands
salt	Tata, Annapurna, Nature fresh, or other brand proposed by contractor and approved by HMC
Spices	MDH, Everest, catch proposed by contractor and approved by HMC
Chicken	Sources proposed by vendor and approved by HMC
Ketchup	Maggi, Kissan, Heinz
Musturd Oil	Engine, Dhara, Fortune, or other brand proposed by contractor and approved by HMC
Refined Oil	Sundrop, Saffola, Fortune or other brand proposed by contractor and approved by HMC
Pickle	Mother's, Nilon or Priya, or other brand proposed by contractor and approved by HMC
Wheat Atta (100% Wheat)	Ashirvad, Pillsbury, Annapurna, or other brand proposed by contractor and approved by HMC
Papad	Lijjat, or other brand proposed by contractor and approved by HMC
Butter	Amul, Britannia, Sudha
Bread	Modern, Moreijh, Sudha
Jam	Kissan or Maggi
Ghee	Amul, Britannia, Sudha
Milk	Sudha
Paneer	Sudha, Amul
Tea	Brook Bond, Lipton, Wagh-Bakri, or other brand proposed by contractor and approved by HMC
Coffee	Nescafe, Bru
Rice	Sources and Variety Proposed by vendor and approved by HMC
Dal	Sources and Variety Proposed by vendor and approved by HMC
Ice-Cream	Amul, Vadilal, Sudha, Kwality Walls

•The Contractor may use any other brands only if permitted by the HMC Committee in writing. Further, in special rare cases dur to wholesale/retail market factors outside the control of the contractor, the contractor may request to use alternate brands for one or two meals on emergency make-shift basis to a designated officer/chairman of mess committee. These brands may be used as approved on case-to-case basis for limited number of meals only.

Name and Signature of Bidder

Xinif
24/01/2024

Chand
24-01-2024
Principal
Govt. Engineering College
Sheohar

ANNEXURE—IV
CERTIFICATE OF ETHICAL PRACTICES

1. I/We assure the GEC, Sheohar that neither I/We nor any of my/our workers will do any act/s, which are improper/illegal during the execution of the contract awarded to us.
2. Neither I/We nor anybody on my/own behalf will indulge in any corrupt activities/practices in my/our dealing with the organization/institution.
3. I/We will have no conflict of interest in any of our work/contract at the institution.
4. We will keep the messes and its surrounding hygienic, neat & clean and ther should not be any complain from the users.
5. I/We undertake that before raising the last bill of the contract under subject, all the third party dues (Dues and pendency) with bidder and suppliers will be paid/cleared in full.

Place:

Date:

(Signature)

Name of the Bidder Official
seal

Principal
24/01/2024
Govt. Engineering College
Sheohar

ANNEXURE — V

CHECK LIST FOR TECHNICAL BID

(MUST BE FILLED APPROPRIATELY, FAILING WHICH THE BID MAY BE LIABLE TO BE CANCELLED)

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

(To be furnished in order of serial No.)

Note:-

1. Every bidder needs to submit their document numbered sequentially and mentioned the same in the checklist.
2. Bidders will write the Page Number of their supporting documents submitted by them, in every column/box provided below.
3. Submission of all the required files is compulsory even if it is nil, please mention NIL.

SLNo.	Description of requirement	Yes/No or mentioned value where ever required	Page No.
1.	Name of the Bidder		
2.	Full address		
	a) Name of the nodal contact person		
	b) Mobile Number (at least two)		
	c) Email id		
3.	Copy of the registration certificate of the firm.		
4.	Copy of valid labour licence for supply of manpower under Contract Labour (Regulation & Abolition) Act-1970 from the Labour Commissioner.		
5.	Copy of ESIC Registration		
6.	Copy of EPF Registration		

Xenon
24/01/2024

V. Chavhan
Chavhan
24-01-2024
Principal
Govt. Engineering College
Sheohar

7.	Copy of GST Registration		
8.	Copy of PAN Card		
9.	FSSAI Licence certificate		
10.	Certificate duly signed by Director/CEO of the company/ firm stating the firm has not be debarred or blacklisted from any service/supplies by any organization/educational institute /university and No criminal case/Legal proceeding or industrial dispute is pending or contemplated against the firm.		
11.	List of employees with qualification and experience duly signed by an authorized person of the firm/company		
12.	Year wise turnover of the firm for the year 2020-21, 2021-22, 2022-23. Apart from audited Balance sheet and annexures thereof, please submit a certificate duly certified by Chartered Accountant.		
	Year	Turnover in Rs.(Mention Page no.s also)	
	2020-21		
	2021-22		
	2022-23		
13.	Number of years in operation in Academic/R&D/PSU/Govt. organization providing mess service (Please provide the supporting documents)	Number of years	
14	Number of dinners per day catered at a time of single location during the financial year 2022-23. (Only in Academic Institute/R&D/PSU/Govt. organisation)	Mention no. of dinners/day:	
15.	Bidder should have satisfactorily* completed or executed Institutional mess service of minimum 500 person/day of at least of three contract of similar nature in government aided higher educational institutions like IISc., IITs, IIMs, AIIMS, NITs etc. during the last three consecutive financial year (i.e FY 2020-21, 20 21-22, 2022- 23).	Number of completed contracts in FY 2020-21, 20 21-22, 2022- 23.	

Arindam
24/01/2024

Vaghare
Chand
24-01-2024
Principal
Govt. Engineering College
Sheohar

16.	Mess services currently/running by bidder as on date of filling this tender document in Higher educational institutions like IISc., IITs, IIMs, AIIMS, NITs, Government organisation etc. of more than 500 numbers of dinners per day in single location.	Number of running contracts as on date:													
17.	Certificate of satisfactory performance form two Govt. departments/PSU/Autonomous Institution of Govt. for the financial year FY 2020-21, 20 21-22, 2022- 23 on the letter head of the Organisation issuing the certificate.														
	<table border="1"> <thead> <tr> <th>Year</th> <th>Issuing Institution (I)</th> <th>Issuing Institution (II)</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td></td> <td></td> </tr> <tr> <td>2021-22</td> <td></td> <td></td> </tr> <tr> <td>2022-23</td> <td></td> <td></td> </tr> </tbody> </table>	Year	Issuing Institution (I)	Issuing Institution (II)	2020-21			2021-22			2022-23				
Year	Issuing Institution (I)	Issuing Institution (II)													
2020-21															
2021-22															
2022-23															

Senid
24/01/2024

V. Shrivastava
Ch...
24-01-2024

Principal
Govt. Engineering College
Sheohar

ANNEXURE — VI
DECLARATION

_____ Son/daughter of Shri _____

Proprietor/Partner/Director/Authorized signatory of M/S _____

am competent to sign this declaration and execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.

I/We/am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

.....
(Signature of the Authorized Person)

Date' Full Name*

Place* Company Seal*

Note: The above declaration, duly signed and sealed by the authorized signatory of the firm/ company, should be enclosed with the Technical Bid document.

Xenox
23/02/2024

Hashanudin
Choudhary
24 01.2024
Principal
Govt. Engineering College
Sheohar

Format for declaration by the Bidder for code of Integrity & conflict of Interest (On the Letter Head of the Bidder)

Ref. No.Date.....

To, _____

_____ (Name & address of the Purchaser)

Sir,

With reference to your Tender no DatedI/We hereby declare that we shall abide by the code of Integrity for Public Procurement as mentioned and have no conflict of interest.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

- a)
- b)
- c)

We undertake that we shall be liable for any punitive action in case of transgression/contravention of this code.

Thanking you,

Your Sincerely,

Signature

(Name of the Authorized Signatory)

Company Seal

Accepted
24/01/2024

Praveendra Choudhary
24-01-2024
Principal
Govt. Engineering College
Sheohar